

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

July 9, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 9th day of July, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Also present were: Assistant District Attorney Mark Gibson, David Tinsley, Denise Ellison, Melinda Duke, Jim Williams, Brenda Wakeman, Gayla Sukenis, Valorie Mattheus, James Johnson, Darry Stacy, Kerrie Lyles, Joseph Lester, Terran Manning, Lisa Winters and Peggy Laizure.

George Skinner moved, seconded by Rusty Sullivan, to approve the Minutes of the Special Meeting of June 28, 2012, and the Regular Meeting of July 2, 2012.

(George Skinner voted "no" to the meeting of June 28, 2012)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, Rod Cleveland moved, seconded by Rusty Sullivan, to award County Bid #HWY-1567 – Non-Encumbered Contract for Shell Rotell T for the County Commissioners to low bidder per bid summary. The bid term will be from Awarded Date through September 21, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between Cleveland County Health Department and Air Comfort Solutions for HVAC services for the Moore office located at 424 South Eastern. The agreement is for one year beginning July 1, 2012 to June 30, 2013. Equipment to be serviced includes 16 various Ton Package Unites and 2 Mini Split Systems and 1 yearly Hepa Filter. The Health Department will pay \$2,350.00 for Spring Maintenance service and \$2,350.00 for Winter Maintenance service not to exceed \$4,700.00 per year.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the June, 2012 Monthly Report of the following officers:

- a. Tammy Howard, County Clerk
- b. Jim Reynolds, County Treasurer
- c. Joseph Lester, County Sheriff

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve of the Disposal of the following state-owned equipment in the Court Clerk’s office which was traded:

- a. J220-481 MAGTECK Credit Card Reader iPad
- b. J220-482 MAGTECK Credit Card Reader iPad
- c. J220-483 MAGTECK Credit Card Reader iPad
- d. J220-484 MAGTECK Credit Card Reader iPad
- e. J220-485 MAGTECK Credit Card Reader iPad
- f. J220-486 MAGTECK Credit Card Reader iPad
- g. J220-487 MAGTECK Credit Card Reader iPad
- h. J220-488 MAGTECK Credit Card Reader iPad
- i. J220-489 MAGTECK Credit Card Reader iPad
- j. J220-490 MAGTECK Credit Card Reader iPad
- k. J220-491 MAGTECK Credit Card Reader iPad
- l. J220-492 MAGTECK Credit Card Reader iPad

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement by and between Cleveland County Commissioners and Atlas Pest Control for service at the OSU Extension Office from July 1, 2012 through June 30, 2013. The initial pest reduction charge is \$250.00 with a maintenance charge of \$75.00 and an annual agreement charge of \$475.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement by and between Cleveland County Commissioners and Simplex Grinnell for Alarm Detection and Monitoring from July 1, 2012 through June 30, 2013, at a cost of \$323.00. Rod Cleveland asked what department. Denise Ellison said it was for the alarms throughout the courthouse.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Cash Fund Appropriations Lapsed Balance from FY 2009-2010:

- a. CFBG2 County Sheriff Donation Fund \$ 2,000.00

Gayla Sukenis said it was a check that was written to Triad that they never cashed. The treasurer called and it was decided to put the money back into the account and write a new check.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. District 1 Warehouse:
  - 13-476 – T2A G.W. VanKeppel Company \$ 2,000.00
- b. District 2 Warehouse:
  - 13-489 – T2A O’Reilly Automotive \$ 1,250.00
  - 13-490 – T2A Bruckner’s Truck Sales, Inc. \$ 1,000.00
  - 13-491 – T2A MHC Kenworth – Oklahoma City \$ 1,500.00
  - 13-492 – T2A Joe Cooper Truck Center \$ 500.00
  - 13-493 – T2A Weldon Parts, Inc. \$ 1,000.00
  - 13-494 – T2A KSM Exchange, L.L.C. \$ 1,000.00
  - 13-495 – T2A Jones Tire, LLC \$ 750.00

13-496 – T2A	Harbor Freight Tools	\$	500.00
13-497 – T2A	ATC Freightliner Group – Oklahoma City	\$	1,000.00
13-498 – T2A	Total Equipment and Rental, LLC	\$	750.00
13-499 – T2A	Inland Truck Parts Company	\$	500.00
13-500 – T2A	Horizon Hydraulics, Inc.	\$	750.00
13-501 – T2A	Southwest Trailers & Equipment	\$	750.00
13-502 – T2A	Mid-West Hose & Specialty	\$	750.00
c. <u>District 3 Warehouse:</u>			
13-467 – T2A	Petroleum Marketers Equipment Company	\$	1,000.00
d. <u>Building Maintenance:</u>			
13-408 – SM2	Empire Paper Company	\$	3,000.00
13-409 – SM2	Hy-Pride Janitorial Supply	\$	1,000.00
13-410 – SM2	A & D Supply, Inc.	\$	1,000.00
13-451 – SM2	W.W. Grainger, Inc.	\$	1,000.00
13-456 – SM2	United Refrigeration	\$	2,500.00
e. <u>Cleveland County Assessor:</u>			
13-449 – H2	Summit Mailing & Shipping Systems	\$	300.00
f. <u>Cleveland County Election Board:</u>			
13-411 – SL2	Copelin’s Office Center	\$	2,000.00
g. <u>Cleveland County Sheriff:</u>			
13-479 – CFBC2	Aramark Correctional Services, LLC	\$	15,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0010 – F2	12-4079 – SM2	12-1196 – T2A	12-0204 – FF2
12-0015 – F2	12-4334 – SM2	12-1256 – T2A	12-0206 – FF2
12-0019 – F2	12-4559 – E2	12- 3317– T2A	12-0217 – FF2
12-0050 – E2	12-4959 – D2	12-3327 – T2A	12-0219 – FF2
12-0051 – E2	12-5062 – F2	12- 3387– T2A	12-0220 – FF2
12-0052 – E2	12-5301 – SM2	12- 3399– T2A	12-1104 – FF2
12-0053 – E2	12-5644 – SM2	12-3698 – T2A	12-1275 – FF2
12-0263 – SM2	12-5645 – SM2	12- 4038– T2A	12-3310 – FF2
12-0272 – SM2		12- 4380– T2A	12-3329 – FF2
12-0273 – SM2	12-0403 – T2A	12-5069 – T2A	12-3839 – FF2
12-0279 – SM2	12-0420 – T2A		12-4832 – FF2
12-0324 – C2	12-0421 – T2A	12-0188 - MD1C	12-5242 – FF2
12-0371 – R2	12-0422 – T2A	12-0194 – MD1C	
12-0735 – K2	12-0432 – T2A	12-0238 – MD2	12-5416 – CFB2
12-1188 – SM2	12-0434 – T2A	12-0254 – MD2	
12-2060 – SM2	12-0441 – T2A	12-1059 – MD2	12-1221 – CFFP2
12-2148 – HR2	12-0444 – T2A	12-3164 – MD1C	
12-2459 – SM2	12-0945 – T2A	12-5404 – MD1C	12-4822 – CFDCRE(A)2
12-2546 – SM2	12-1172 – T2A		
		13-1379 – CFBRE2	
13-0057 – T2A	13-0271 – B2A		

(Clerk’s note: 13-1379 – CFBRE2 should read 12-1379 – CFBRE2.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a. General Fund	\$ 860,962.42
b. Highway Fund	94,472.68
c. Health Fund	842.37
d. Sheriff Revolving Fund	4,015.21
e. Sheriff Cleveland County Justice Center Fund	188,020.87
f. Fair Board Fund	5,445.07

FY 11/12

a. General Fund	\$ 147,279.62
b. Highway Fund	52,288.12
c. Health Fund	4,963.94
d. Sheriff Service Fee Fund	3,187.49
e. Sheriff Commissary Fund	9,197.69
f. Sheriff Jail Fund	731.39
g. Sheriff Revolving Fund	1,240.46
h. Sheriff Oxford House Grant Fund	7,916.66
i. SCA2010 Grant Fund	2,244.55
j. County Clerk Preservation Fee Fund	600.00
k. Drug Court Revolving Adult Fund	273.87
l. Assessor Revolving Fund	570.09
m. Fair Board Fund	68.87

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

There was no New Business to come before the Board.

Rusty Sullivan, District 3 said he was working on the second mile of Etowah Road and that he was going to try to do about 35-37 miles of chip and seal the rest of the summer. Rod Cleveland, District 1, said that they had approved converting the law enforcement parking on the west side of the old jail to handicap employee parking. He said he had talked with the city and it was going to be more difficult than he thought. He also said that some employees had said they received parking tickets for parking there and told the city that the commissioners had said they could. Cleveland said he had not given anyone permission. George Skinner, District 2, said he hadn't either. County Clerk Tammy Howard reminded Skinner that he had given her permission to park there. Sullivan also said he was working on the south parking lot. Both Sullivan and Cleveland said they would study the issue to get more handicap employee parking and meet federal guidelines. Sullivan, also asked that Cleveland check into temporary handicap parking for those who sprain an ankle or have a temporary brace or in some way is not permanently handicapped.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved at 9:13 to adjourn, seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

(Clerk's note: Agenda was posted July 6, 2012 @ 8:48 a.m.)